



The Corporation of the
City of Sault Ste. Marie

COUNCIL REPORT

May 12, 2025

TO: Mayor Matthew Shoemaker and Members of City Council

AUTHOR: Kathy Fisher, Curator, Ermatinger Clergue National Historic Site

DEPARTMENT: Community Development and Enterprise Services

RE: Ermatinger Clergue National Historic Site Operations 2024 Annual Report

Purpose

The purpose of this report is to request Council's approval of the 2024 Annual Report on the operations of the Ermatinger Clergue National Historic Site.

Background

Every year, a report is prepared on all areas of the operation of the Ermatinger Clergue National Historic Site (ECNHS). The report is a requirement of the Historic Sites Board (HSB) in their governance by-law for the responsibility of overseeing the operations on behalf of Council. The annual report is also required to meet the Provincial standards of a community museum. It is submitted to the Province each year with the Community Museums Operating Grant (CMOG) application.

The Historic Sites Board and staff of the Ermatinger Clergue National Historic Site have prepared the 2024 report to best reflect operations of the year in review.

Analysis

Each year the report provides a summary of operations, which includes statistical information regarding visitation (key performance indicators), volunteers, programs, collections, and maintenance. It provides insight into the comparison of some of the KPI's analyzed to ensure that the site operates as a viable museum, attraction, and as stewards of conservancy and education.

Financial Implications

The annual report summarizes how the operations contribute to the financial sustainability and fiscal responsibilities to the City of Sault Ste. Marie.

Strategic Plan / Policy Impact / Climate Impact

As part of the governance standard, it is mandatory that the Historic Sites Board continue to update the Strategic Plan for the site, and to utilize the statistical analysis from the Annual Report to determine needs. The HSB and staff of ECNHS will be updating the Strategic Plan (2024 to 2029) for the site during this season.

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Recommendation

It is therefore recommended that Council take the following action:

Resolved that the report of the Curator of the Ermatinger Clergue National Historic Site dated May 12, 2025 concerning Ermatinger Clergue National Historic Site 2024 Annual Report be received and that the 2024 Annual Report be approved.

Respectfully submitted,

Kathy Fisher

Curator, Ermatinger Clergue

National Historic Site

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