



The Corporation of the
City of Sault Ste. Marie

COUNCIL REPORT

May 12, 2025

TO: Mayor Matthew Shoemaker and Members of City Council
AUTHOR: Karen Marlow, Manager of Purchasing
DEPARTMENT: Corporate Services
RE: Tender for Seasonal Lease of Four Loaders – Public Works

Purpose

The purpose of this report is to obtain Council approval of the seasonal lease of four Articulated Front-End Wheel Loaders over a five-year term, as required by Public Works and Engineering Services for use during winter snow removal periods October through April.

Background

The tender was publicly advertised and notification provided to all firms on the bidders list. Opening of tenders took place after closing on April 17, 2025 within the e-bidding system.

Analysis

Submissions from five bidders were received prior to the closing deadline.

The tenders received have been thoroughly evaluated and reviewed by the Manager of Equipment and Building Maintenance – Public Works. The low tendered price, meeting specifications has been indicated on the summary attached.

The leases will be for a sixty month term commencing October 15, 2025 with thirty periodic payments, and includes extended warranties and maintenance agreements

Financial Implications

Toromont Cat quoted \$7,541 plus HST periodic payment price per loader. The initial winter season total lease cost for the four Loaders will be \$184,177 including non-rebatable HST.

The initial season can be accommodated within the 2025 Public Works Hired Equipment operating budget, with a budgetary operating increase starting in 2026.

Strategic Plan / Policy Impact / Climate Impact

This is an operational matter not articulated in the Corporate Strategic Plan.

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Recommendation

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated May 12, 2025 concerning five-year seasonal lease of four Articulated Front-End Wheel Loaders as required by Public Works and Engineering Services be received and that the lease be awarded to Toromont CAT for 2025 model at the tendered price including maintenance agreement and extended warranty of \$7,541 plus HST per unit for each periodic payment.

A By-law authorizing signature of the contract for this project will appear on a future Council Agenda.

Respectfully submitted,

Karen Marlow

Manager of Purchasing

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