



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

February 3, 2025

TO: Mayor Matthew Shoemaker and Members of City Council  
AUTHOR: Karen Marlow, Manager of Purchasing  
DEPARTMENT: Corporate Services  
RE: Bus Wash Replacement – Transit

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**Purpose**

The purpose of this report is to obtain Council approval to award installation and commissioning of the Bus Wash Replacement at the Transit Garage, 111 Huron Street, as required by the Transit Division.

**Background**

The tender was publicly advertised through the bidding system. Opening of the tenders took place after closing on December 11, 2024 within the e-bidding system.

**Analysis**

Submissions from four bidders were received prior to the closing deadline.

The tenders received have been thoroughly reviewed by a committee comprised of staff from the Transit Division of Community Development and Enterprise Services. The low tendered price, meeting specifications has been indicated on the summary attached.

**Financial Implications**

Garage Supply Contracting Inc. submitted pricing in the amount of \$548,714 including non-rebateable HST to complete the bus wash replacement including installation and commissioning.

During 2022 Budget deliberations Council approved the allocation of \$450,000 for this project. The shortfall of funds will be covered by reallocating the capital funds approved from the 2022 budget year for transit hoists of \$98,714.

The purchase amount can be accommodated within these funding sources. This project is approved under the Investing in Canada Infrastructure Program, with the City's share being 26.67% of the total cost, which equates to \$143,810.93 plus applicable HST.

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**Strategic Plan / Policy Impact / Climate Impact**

This project aligns with the Corporate Strategic Plan in the Infrastructure focus area for upgrades of existing infrastructure.

**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated February 3, 2025 concerning the supply and installation for Bus Wash Replacement as required by the Transit Division be received and that the tender be awarded to Garage Supply Contracting Inc. in the amount of \$539,223.58 plus HST, with funding reallocated from the Transit 2022 budget for transit hoists.

Respectfully submitted,

Karen Marlow

Manager of Purchasing

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