



**The Corporation of the
City of Sault Ste. Marie**

C O U N C I L R E P O R T

February 24, 2025

TO: Mayor Matthew Shoemaker and Members of City Council
AUTHOR: Karen Marlow, Manager of Purchasing
DEPARTMENT: Corporate Services
RE: Factory Rebuild of Trackless Tractor

Purpose

The purpose of this report is to obtain Council approval to proceed with a factory rebuild of a City-owned trackless municipal tractor presently in use by Public Works and Engineering Services.

Background

Trackless equipment is used by Public Works for various purposes, primarily associated with clearing snow, winter sanding, and sweeping of City sidewalks. Trackless vehicles are equipped with various readily changeable attachments for performance of these functions as well as other duties inside and outside of the winter control season.

Public Works rebuilds one of the municipal tractors in its fleet annually to ensure reliable service and continuity of its fleet are maintained.

Analysis

The rebuild will include replacement of the engine, cab, seat & controls; a transmission rebuild, front and rear axles, and power take off clutch. A new one-year warranty on parts and labour, and a two-year 2,000-hour warranty on the engine provided, which is comparable to the warranty of a new unit. The rebuild process will take approximately 180-240 days to complete, subsequent to the 90 day engine supply lead-time.

Work Equipment Ltd. is a factory-authorized dealer who supplies the City with trackless municipal tractors. Factory rebuilds are only available at a Trackless Dealer. This sole source request is in accordance with the Purchasing By-law 22.3 a), c) as there is an absence of competition for technical reasons and the service can only be supplied by a particular supplier/manufacturer representative.

Financial Implications

Work Equipment Ltd. submitted pricing in the amount of \$183,168 including non-rebateable HST for the factory rebuild including shipping, a new snow blower and v-plov attachments (less trade-in allowances).

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During the 2025 Budget deliberations, Council approved the allocation of \$2,543,000 for Public Works Equipment which included procurement of the rebuild for this particular piece of equipment.

This request can be accommodated within this funding allocation.

Strategic Plan / Policy Impact / Climate Impact

This rebuild is an operational matter not articulated in the corporate Strategic Plan.

Recommendation

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated February 24, 2025 concerning the factory rebuild of a City-owned trackless municipal tractor plus attachments as required by Public Works and Engineering be received and that the work be awarded to Work Equipment Ltd. as sole source in the amount of \$180,000 plus HST.

Respectfully submitted,

Karen Marlow

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