



The Corporation of the  
City of Sault Ste. Marie

## COUNCIL REPORT

February 24, 2025

TO: Mayor Matthew Shoemaker and Members of City Council  
AUTHOR: Karen Marlow, Manager of Purchasing  
DEPARTMENT: Corporate Services  
RE: Window Replacements at Roberta Bondar Marina and Bay Street Active Living Centre

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### **Purpose**

The purpose of this report is to obtain Council approval to award window replacements at Roberta Bondar Marina (RBM) and Bay Street Active Living Centre (Senior Centre), as required by Recreational and Culture Division – Community Development and Enterprise Services.

### **Background**

The tender was publicly advertised through the bidding system and notification issued through Construction Association Plan Room. Opening of tenders took place after closing on February 6, 2025 within the e-bidding system

### **Analysis**

Submissions from two bidders were received prior to the closing deadline.

The tenders received have been thoroughly reviewed by a committee comprised of staff from the Recreational and Culture Division of CDES and the City's consultant for the project, David Ellis Architect Inc. The low tendered price, meeting specifications has been indicated on the summary attached.

### **Financial Implications**

R.F. Contracting Inc. submitted pricing in the amount of \$174,390 (HST being fully rebateable) to complete the window replacements at both facilities.

During the 2024 and 2025 Budget deliberations, Council approved the allocation of \$128,600 for various RBM upgrades including window replacements, of which \$110,160.54 remains.

During the 2023, 2024 and 2025 Budget deliberations, Council approved the allocation of \$185,000 for Senior Centre exterior windows, of which \$175,750 remains.

This request can be accommodated within these funding allocations.

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**Strategic Plan / Policy Impact / Climate Impact**

This project aligns with the Corporate Strategic Plan in the Infrastructure focus area for upgrades of existing infrastructure.

**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated February 24, 2025 concerning window replacements at Roberta Bondar Marina and Bay Street Active Living Centre, as required by Recreational and Culture Division of CDES be received and that the work be awarded to R.F. Contracting Inc. in the amount of \$174,390 plus HST.

Respectfully submitted,

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