



The Corporation of the
City of Sault Ste. Marie

COUNCIL REPORT

June 23, 2025

TO: Mayor Matthew Shoemaker and Members of City Council

AUTHOR: Mathew Depatie, Assistant Fire Chief

DEPARTMENT: Fire Services

RE: Fire Hall 4 – Air Handling Units Fund Transfer Request

Purpose

The purpose of this report is to seek Council approval to reallocate funding between approved 2025 capital projects transferring an excess from Fire Hall #1 windows to fund Fire Hall #4 air handling units.

Background

A quotation request for supply and install of two air handling units was issued closing May 29, 2025 within the e-bidding system. One submission was received from Henderson Metal Fabricating Company Ltd. (Henderson) at \$88,400 (plus HST). The award has been approved by staff given that financial level falls within CAO approval level.

Analysis

The quoted pricing is fair and equitable to general market pricing increase. Various Carrier vendors were contacted with the local vendor being a licenced supporter of Carrier units. Henderson is presently utilized as Fire Services' Carrier service and maintenance provider.

Financial Implications

Henderson submitted pricing of \$89,956 (including non-rebateable tax) for supply and installation of two air handling units.

During 2025 budget deliberations, Council approved the allocation of \$65,000 for this project. The shortfall of funds will be covered by reallocating the uncommitted balance from 2025 approved capital funds for the windows project of \$29,600. As per the Capital Budget and Financing Policy, an amendment to the approved capital plan greater than 20% of the original budget requires Council approval.

Strategic Plan / Policy Impact / Climate Impact

This project aligns with the Corporate Strategic Plan in the Infrastructure focus area for upgrades of existing infrastructure. The upgraded units also align with the City's net zero climate plan of the GHG reduction target of 5% by 2030.

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Recommendation

It is therefore recommended that Council take the following action:

Resolved that the report of the Assistant Fire Chief dated June 23, 2025 concerning Fund Transfer request for Fire Hall #4 Air Handling Units be received and that funding of \$29,600 be reallocated from the Fire 2025 budget for windows.

Respectfully submitted,

Mathew Depatie

Assistant Fire Chief

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