



The Corporation of the  
City of Sault Ste. Marie

## COUNCIL REPORT

July 14, 2025

TO: Mayor Matthew Shoemaker and Members of City Council  
AUTHOR: Rachel Tyczinski, City Clerk  
DEPARTMENT: Corporate Services  
RE: Public Utilities Commission – Water – Terms of Reference

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### **Purpose**

The purpose of this report is to obtain Council approval of terms of reference for the Public Utilities Commission – Water.

### **Background**

The Public Utilities Commission of the City of Sault Ste. Marie owns the water supply and distribution infrastructure and is responsible for the provision of safe, reliable, potable water at cost to customers within the municipal services boundary of Sault Ste. Marie, Ontario. Potable water is also provided to an area of the Rankin Reserve of the Batchewana First Nation through the same distribution system.

The Public Utilities Commission – Water is a committee of Sault Ste. Marie City Council.

### **Analysis**

The PUC has indicated that, given the complexity of the commission, the current two-year term be increased to be concurrent to the term of Council.

An updated Terms of Reference is attached.

Current members will continue to serve until December 31, 2026 or until their successors are appointed.

### **Financial Implications**

There are no financial impacts

### **Strategic Plan / Policy Impact / Climate Impact**

This is an operational matter not articulated in the corporate Strategic Plan.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the City Clerk dated July 14, 2025 concerning Public Utilities Commission – Water – Terms of Reference be received and that the terms of reference be approved.

Public Utilities Commission – Water – Terms of Reference

July 14, 2025

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Respectfully submitted,

Rachel Tyczinski

City Clerk

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