



The Corporation of the
City of Sault Ste. Marie

COUNCIL REPORT

August 11, 2025

TO: Mayor Matthew Shoemaker and Members of City Council
AUTHOR: Karen Marlow, Manager of Purchasing
DEPARTMENT: Corporate Services
RE: Tabulator Voting Solution – City Clerk’s Department

Purpose

The purpose of this report is to obtain Council approval to award supply and support services of a tabulator voting solution for the 2026 Municipal Election, as required by the City Clerk’s Department.

Background

The 2022 Municipal Election was conducted with an approved Tabulator Voting Solution meeting the needs for both in-person paper ballot tabulation and vote-by-mail tabulation.

In preparation for the 2026 Municipal Election a proposal was publicly advertised and notification provided to firms on the bidders list. Proposals were required to be submitted for consideration no later than 4 p.m. on June 30, 2025.

Analysis

Proposals from two proponents were received prior to closing deadline:
Dominion Voting Systems Corp. Toronto, ON
Election Systems & Software Canada, Pickering, ON

The proposals received have been reviewed and evaluated by a committee comprised of staff from the Corporate Services Department. It is the consensus of the evaluation committee that the proponent scoring the highest in the evaluation process is Dominion Voting Systems Corp. (Dominion).

Financial Implications

Dominion has proposed a cost for the tabulator voting solution, consumables, and support at an upset limit of \$138,715 including non-rebatable HST. Costs for Dominion’s solution, plus any additional consumables, will be allocated through the election reserve.

This request can be accommodated within this approved funding allocation.

Strategic Plan / Policy Impact / Climate Impact

This is an operational matter not articulated in the corporate Strategic Plan.

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Recommendation

It is therefore recommended that Council take the following action:

Resolved that the report of the Manger of Purchasing dated August 11, 2025, concerning the provision of a tabulator voting solution and support services as required by City Clerks be received, and that the proposal submitted by Dominion Voting Systems Corp. at their proposed price of \$136,315.75 plus HST be approved.

A by-Law authorizing signature of an agreement for tabulator voting system and support services will appear on a future Council Agenda.

Respectfully submitted,

Karen Marlow

Manger of Purchasing

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