



The Corporation of the
City of Sault Ste. Marie

COUNCIL REPORT

March 17, 2025

TO: Mayor Matthew Shoemaker and Members of City Council
AUTHOR: Karen Marlow, Manager of Purchasing
DEPARTMENT: Corporate Services
RE: Tender for Equipment Purchase – One Backhoe
(Cemetery)

Purpose

The purpose of this report is to obtain Council approval for the supply and delivery of one backhoe as required by Cemetery Division – Community Development and Enterprise Services.

Background

The tenders were publicly advertised and notification provided to all firms on the bidders list. Opening of the tenders took place after closing on February 26, 2025 within the e-bidding system.

Analysis

The tenders received have been thoroughly reviewed by staff from Cemetery Division and CDES. The low tendered price, meeting specifications has been indicated on the summary attached.

Financial Implications

J.R. Brisson Equipment Ltee. submitted pricing in the amount of \$159,724, HST being fully rebateable, for this equipment.

During 2025 Budget deliberations, Council approved the allocation of \$155,000 for a Cemetery backhoe. The shortfall will be funded from the Cemetery Operations Account.

This request can be accommodated within these funding allocations.

Strategic Plan / Policy Impact / Climate Impact

This is an operational matter not articulated in the Corporate Strategic Plan.

Recommendation

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated March 17, 2025 concerning equipment purchase as required by Cemetery be received and that the purchase be awarded to J.R. Brisson Equipment Ltee. in the amount of \$159,724

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plus HST, with remaining funding allocated from the Cemetery Operations Account.

Respectfully submitted,

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